## In Coming Transactions:

Email – Queue (sorted when they come in?)

Fax - Queue

Chat

Phone (menu selections?)

### Web Operators

Phone Calls

Chats

Emailed - Quotes, Orders

"Web Forms" - New Product requests, RA (linked to S/O info), Credit, Dist. Profiles

# Avante/Off Web - 2 P/T Staggered 12-5 & 4-8

RA's

POD

Cert Requests

Freight Chargebacks

Tie-in's (confirming)

## Phone Calls – What happens now

- 1. Caller ID gives # and customer name
- 2. Choose transaction type
- 3. Answer question/log data

What we'd like: "Screen Pop's" that recognize caller (office and/or contact cell) prepopulates customer data when possible (Data base synched with website)